
COUNCIL

BULLETIN

Issued Week Ending Friday, 14 August 2020

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

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PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	VM	Virtual Meeting
DPCC	Debden Park Community Centre	NWA	North Weald Airfield

Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

Week One: 17 August 2020 – 23 August 2020

Monday 17 August			
Tuesday 18 August			
Wednesday 19 August			
Thursday 20 August	6.00pm	Member Workshop – Epping Town Site Development Proposals	VM
Friday 21 August			
Saturday 22 August			
Sunday 23 August			

Week Two: 24 August 2020 – 30 August 2020

Monday 24 August			
Tuesday 25 August	7.00pm	Joint Meeting of Overview and Scrutiny Chairman	VM
Wednesday 26 August	7.00pm	Area Planning Sub Committee South	VM
Thursday 27 August			
Friday 28 August			
Saturday 29 August			
Sunday 30 August			

Week Three: 31 August 2020 – 6 September 2020

Monday 31 August			
Tuesday 1 September	10.00am	Licensing Sub-Committee	VM
Wednesday 2 September	7.00pm	Area Plans Sub-Committee East	VM
Thursday 3 September	6.00pm	Member Workshop – Epping Town Site Development Proposals	VM
Friday 4 September			
Saturday 5 September			
Sunday 6 September			

Week Four: 7 September 2020 – 13 September 2020

Monday 7 September	7.00pm	Local Councils' Liaison Committee	VM
Tuesday 8 September	7.00pm	Council Housebuilding Cabinet Committee	VM
Wednesday 9 September	7.00pm	Area Planning Sub Committee West	VM
Thursday 10 September	7.00pm	Asset Management and Economic Development Cabinet Committee	VM
Friday 11 September		Member Expenses Forms Due	
Saturday 12 September			
Sunday 13 September			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

PART C - GENERAL INFORMATION

1. PAVEMENT LICENCES

The Business and Planning Act 2020 received Royal assent on 22 July 2020 and has been introduced to assist businesses in recovery from the impacts of Covid-19. Measures include ability for bars, pubs and restaurants that had on site alcohol licences to be able to sell off site and to allow premises the flexibility to seek licences for outdoor seating.

A Temporary Pavement licence gives permission for removeable tables, chairs and other furniture to be used on the pavement outside a business to allow customers to enjoy Al fresco dining whilst also helping businesses to observe the social distancing rules. Eligible businesses include pubs, cafes, bars, restaurants, snack bars, coffee shops and ice cream parlours, and the licensing scheme continues until 30 September 2021.

The licence application process is fast tracked, all correspondence is electronic, and councils must determine an application within 14 days of receipt. Any applications not approved within the statutory timescale are deemed approved.

Cabinet agreed at its meeting on 20 July 2020, in preparation for the introduction pavement licence applications, and in order to meet the tight deadlines imposed by the new licensing regime, that the decision to determine an application will be made, where there are no objections, by the Service Director. Where there are objections, the Portfolio Holder for Commercial and Regulatory Services or the Leader of the Council will be consulted as well as the Chair or Vice Chair of the Licensing Committee before a decision can be made. In addition, all consultations will be carried out by electronic and digital means only and all applications will be made online.

It is also confirmed that all ward members will be consulted by email on any applications related to their ward.

Full details about the new Temporary Pavement Licences are available on the [website](#), including the EFDC Pavement Licence Policy, the standard licence conditions (that will be subject to change depending on premises specific circumstances) and the link to the on-line application form.

Members are encouraged to direct businesses to the EFDC [website](#) or to contact the [Licensing Team](#) for further advice or information.

2. BUBBLE PICNIC - SUNDAY 30 AUGUST 2020 (Pages 15 - 16)

Please see the attached.

3. CHAIRMAN'S DIARY (Pages 17 - 18)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for a Premises Licence made under the Licensing Act 2003:

Applicant name: Lakeland Leisure Estates Limited

Address of Premises: **Roydon Marina Village, Roydon Marina Chandlery,
Roydon, CM195EJ**

Brief details of the natures of the application:

The Chandlery building is located between the Lodge Park and the Marina entrance. The Chandlery supplies general boating goods as well as cold drinks, food and general household items.

Application to supply alcohol for consumption off the premises.

Monday – Friday 09:00 to 17:00

Saturday – Sunday 11:00 to 16:00

Consultation Period From: 06.08.2020 To: 02.09.2020

Officer in charge: Hannah Gould

Applicant name: Sylvester Antony Vincent

Address of Premises: 16 The Broadway, Debden, Loughton, IG10 3ST

Brief details of the natures of the application:

I have received an application for a new premises Licence for the above address. This is an existing retail store (martins), it will continue to operate as a newsagents and grocery store, however the new owners wish to add the supply of alcohol. They are applying for a new premises Licence for the supply of alcohol as off sales only.

The applicant is asking for the following licensable activities:

Supply of Alcohol (off the premises)

Monday to Sunday 06:00- 00:00

Hours Premises will be open to the public

Monday to Sunday 06:00-00:00

Consultation period from 11th August 2020 to 7th September 2020

Officer in charge: Mrs Handan Ibrahim

Applicant name: La Saliere Limited

Address of Premises: 11 Maypole Drive, Chigwell, IG7 6DE

Brief details of the natures of the application:

This is a new premises licence application for the sale of alcohol as off sales. The premises will be used as a storage facility to cater for online sale of alcohol beverages.

The applicant is asking for the following licensable activities:

Supply of Alcohol (off the premises)

Monday to Sunday 09:00-17:00

Hours Premises will be open to the public

Monday to Sunday 09:00-17:00

Consultation Period From: 11th August 2020 to 7th September 2020

Officer in charge: Mrs Handan Ibrahim

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Team

Kim Tuckey 01992 564034
licensing@eppingforestdc.gov.uk

PLANNING

DIRECTORATE OF PLANNING

1. Appeals Lodged

- EPF/0877/19 – 119 Sheeting Road Sheering CM17 0JP - Proposed x3 no. bedroom detached house – Francis Saayeng ext. 4161 – Written reps.
- EPF/2319/20 – Bowlands Meadow Theydon Road Epping CM16 4EE - Erection of x 2no. detached two storey dwelling houses, together with the provision of associated access, parking & landscaping –Mo Rahman ext. 4115 – Written reps

2. Forthcoming Planning Inquiries/Hearings -

- EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

3. Enforcement Appeals

None this week

4. Appeal Decisions

- EPF/3174/18 – Old Epping Laundry Site Bower Hill Epping CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle parking – Dismissed.

5. Tree Preservation Orders

None this week.

6. S106 Agreements

None this week.

7. Changes to Planning Systems

None this week.

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.